

PUNJAB JUDICIAL ACADEMY INTERNSHIP APPLICATION FORM

To be filled in by the candidate. Please read the additional Instructions in the Footnotes and at Annex-I.

PART-I PERSONAL DETAILS

First Name ¹																		
Surname (Family Name)																		
Gender	Male						Female						Prefer not to say					
Date of Birth						-												
CNIC No.									-									
Mailing Address																		
Permanent Address																		
Mobile /Telephone No.																		
Home Telephone No.																		
Email Address																		
Emergency Contact ²																		

PART-II AREA OF INTEREST

- ☐ Academic
- ☐ Research & Publication
- ☐ Distance Learning
- ☐ IT Department
- ☐ Library

PART-III DURATION AND TIME OF INTERNSHIP

Quarterly Opening:

- ☐ July to September
- ☐ October to December

Time Slots:

- ☐ 10:00 a.m. to 01:00 p.m.
- ☐ 02:00 p.m. to 05:00 p.m.

¹ Include Middle Name (if applicable)

² Please provide the mobile/home telephone number of the next of kin for contact in case of an emergency.

PART-IV LEGAL STANDING

i.	Have you ever been convicted by a Court of Competent Jurisdiction in Pakistan or in any other jurisdiction(s) outside of Pakistan for a criminal offence?				
	<table border="1"> <tr> <td>YES</td> <td></td> <td>NO</td> <td></td> </tr> </table>	YES		NO	
YES		NO			
ii.	Have you ever been sanctioned ³ by a Disciplinary Committee or any other competent authority dealing with academic or professional misconduct in Pakistan or in any other jurisdiction(s) outside of Pakistan?				
	<table border="1"> <tr> <td>YES</td> <td></td> <td>NO</td> <td></td> </tr> </table>	YES		NO	
YES		NO			
iii.	Are there any proceedings currently pending against you before any Court, Tribunal or any other <i>fora</i> in Pakistan or in any other jurisdiction(s) outside of Pakistan?				
	<table border="1"> <tr> <td>YES</td> <td></td> <td>NO</td> <td></td> </tr> </table>	YES		NO	
YES		NO			
<i>If you answered YES to any or all of the questions numbered i. to iii., you may be asked to provide written explanation as to the circumstances leading up to the action taken against you.</i>					

PART-V EDUCATION

A. POSTGRADUATE EDUCATION (LL.M., B.P.T.C, L.P.C. etc.)	
Course Title	
Institution Name	
Country	
Inn of Court ⁴	
Years Attended	
Qualification Type ⁵	
Subject(s)	
Grade (or Marks) ⁶	
Course Title	
Institution Name	
Country	
Years Attended	
Qualification Type	
Subject(s)	
Grade (or Marks)	

³ 'Sanction' includes but is not limited to Oral or Written Censure, Disciplinary Probation, Restrictions, Fines, Forfeiture, Suspension or Termination of license, Removal from Roll of respective body, and Dismissal from service or Expulsion from institution.

⁴ Only applicable for candidates who have completed the B.P.T.C.

⁵ Specify if the course is a Degree or a Diploma etc.

⁶ If final result is pending, please write "Pending".

B. UNDERGRADUATE EDUCATION (LL.B., G.D.L., B.A., B.SC. etc.)	
Course Title	
Institution Name	
Country	
Years Attended	
Qualification Type	
Subject(s)	
Grade (or Marks)	

C. INTERMEDIATE- A LEVELS [F.A., F.SC., A-LEVELS etc.]	
Course Title	
Subject(s)	
Institution Name	
Country	
Years Attended	
Subject (Major) ⁷	

D. SCHOOL EDUCATION [MATRICULATION, O-LEVELS etc.]	
Course Title	
Subject(s)	
Institution Name	
Country	
Years Attended	
Subject (Major)	

Please use the space provided below for any additional Degree(s) or Qualification(s) not covered above

Course Title	
Subject(s)	
Institution Name	
Country	
Years Attended	
Subject (Major)	

⁷ Examples include "Pre-Medical", "Pre-Engineering" etc.

Course Title	
Subject(s)	
Institution Name	
Country	
Years Attended	
Subject (Major)	

PART-VI**EMPLOYMENT****A. LEGAL EMPLOYMENT**

Organisation	
Location	
Length of Employment	
Position Held	
Responsibilities/Role	

B. ADDITIONAL (LEGAL & NON-LEGAL⁸)

Organisation	
Location	
Length of Employment	
Position Held	
Responsibilities/Role	

⁸ PART-V, Section 'B' can include Volunteer work undertaken by the Candidate.

Organisation	
Location	
Length of Employment	
Position Held	
Responsibilities/Role	

PART-VII SKILL(S) AND QUALIFICATION(S)

A. LANGUAGES ⁹		
LANGUAGE	Written Proficiency	Spoken Proficiency
URDU		
ENGLISH		
<i>Please use the space provided below for additional languages you wish to add.</i>		

B. BAR ENROLMENT		
BAR	District/Province Name	Year of Enrolment
District Bar		
High Court Bar		

⁹ While filling PART-VI, Section 'A', please use the following scale to mark language proficiency where highest is NATIVE (5/5) and lowest is POOR (1/5): -

NATIVE	GOOD	AVERAGE	PASSIBLE	POOR
--------	------	---------	----------	------

Please use the space provided below for any membership(s) held in a Bar outside of Pakistan.

BAR	Jurisdiction	Year of Enrolment

C. ADDITIONAL PROFESSIONAL QUALIFICATIONS

Qualification	
Name of Awarding Body	
Qualification	
Name of Awarding Body	

PART – VIII

ACHIEVEMENTS AND EXTRA CURRICULAR

A. AWARDS

Please state below the details of any Scholarships, Awards or other Accolades achieved.

B. EXTRACURRICULAR

Please state below the details of your extracurricular activities, interests, hobbies and any other thing(s) of interest about yourself.

PART-IX**REFERENCES**

REFREE No. 01	
Name	
Position	
Organisation	
Address	
Telephone	
Email	

REFREE No. 02	
Name	
Position	
Organisation	
Address	
Telephone	
Email	

PART-X	SPECIAL REQUIREMENTS
---------------	-----------------------------

i.	Do you have a Pre-existing Medical Condition and/or Disability that may require special arrangements for the Interview? <table><tr><td>YES</td><td></td><td>NO</td><td></td></tr></table>	YES		NO	
YES		NO			
<i>The Punjab Judicial Academy is an Equal Opportunity Employer. The purpose of this question is to better facilitate Shortlisted Candidates who may require special arrangements for the Interview and has no bearing whatsoever on the outcome of the application.</i>					