

PROGRAMME**Pre-Service Training Program - 2021 for Newly Appointed Civil Judges-cum-Magistrates**

Week 2 (15-02-2021 to 20-02-2021)

Revised On 10.02.2021

Monday (15th February, 2021)		
Timings	Coordinator: Mr. Muhammad Azam, Director R&P, PJA	
09:00 - 10:15 a.m.	Code of Civil Procedure - Summoning of Process	Mr. Zawar Ahmad Sheikh, Rtd. D&SJ
10:15 - 11:30 a.m.	Civil Cases - Pre Trial Proceedings (Discovery & Inspection, Admission, Tools for Delay Reduction)	Ch. Munir Ahmad, Rtd. D&SJ
11:30 - 12:00 noon	Tea Break	
12:00 - 01:15 p.m.	Stress Management - Emotional Intelligence & Leadership	Dr. Afsheen (PU)
01:15 - 02:15 p.m.	Lunch & Prayer Break	
02:15 - 03:30 p.m.	IT Skills (Microsoft Word)	Mr. Imran M. Rabbani, Instructor I.T. PJA

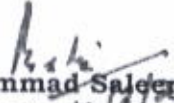
Tuesday (16th February, 2021)		
09:00 - 10:15 a.m.	Health & Fitness/ Wellbeing	Dr. Shazia Zahra
10:15 - 11:30 a.m.	Framing of Issues	Ch. Muhammad Siddique, Director Academic, PJA
11:30 - 12:00 noon	Tea Break	
12:00 - 01:15 p.m.	Judges as a Role Model for Public - Judicial & Personal Conduct thereof	Mr. Abid Hussain Qureshi, Rtd. D&SJ
01:15 - 02:15 p.m.	Lunch & Prayer Break	
02:15 - 03:30 p.m.	Pre Trial Criminal Proceedings - Remand	Mr. Khalid Naveed Dar, Rtd. AD&SJ

Wednesday (17th February, 2021)		
09:00 - 10:15 a.m.	Pre Trial Criminal Proceedings - Bail	Mr. Khaqan Babar, Rtd. D&SJ
10:15 - 11:30 a.m.	English Language - Listening Skills	Dr. Humaira Irfan
11:30 - 12:00 noon	Tea Break	
12:00 - 01:15 p.m.	Pre Trial Criminal Proceedings - Identification Parade	Syed Nasir Ali Shah, Rtd. D&SJ
01:15 - 02:15 p.m.	Lunch & Prayer Break	
02:15 - 03:30 p.m.	Recording of Evidence - Summoning & Attendance of Witnesses in Civil Cases	Mr. Javed Mahmood Sindhu, Rtd. D&SJ
03:30 to onward	Visit of Research Center Lahore High Court, Lahore	

Thursday (18th February, 2021)		
09:00 - 10:15 a.m.	Civil Laws & Procedure - Trial of Suits by or against Government	Mian Ghulam Hussain, Rtd. D&SJ
10:15 - 11:30 a.m.	Relevancy and Admissibility of Evidence in Civil Cases	Syed Ijaz Qutab, Rtd. D&SJ
11:30 - 12:00 noon	Tea Break	
12:00 - 01:15 p.m.	Trial of Gender Based Violence Cases	Ms. Iram Bukhari
01:15 - 02:15 p.m.	Lunch & Prayer Break	
02:15 - 03:30 p.m.	Sheriff Petty Accounts & Revenue Deposits	Mr. Rab Nawaz Khan

Friday (19th February, 2021)		
09:00 – 10:15 a.m.	<i>Trial in complaint & challan cases- difference thereof</i>	<i>Mr. Khaqan Babar, Rtd. D&SJ</i>
10:15 – 11:30 a.m.	<i>Judicial Service Rules – Conduct Rules / E&D Rules</i>	<i>Syed Ijaz Qutab, Rtd. D&SJ</i>
11:30 – 12:00 Noon	Tea Break	
11:45 – 01:00 p.m.	<i>Personal Development & Motivation</i>	<i>Mr. Ashiq Hussain Aulakh,</i>

Saturday (20th February, 2021)		
09:00 – 10:15 a.m.	<i>Confrontation of Documents During Trial</i>	<i>Mr. Abid Hussain Qureshi, Rtd. D&SJ</i>
10:15 – 11:30 a.m.	<i>Family Laws & Procedure: Conducting Trial – Jurisdiction of Family Courts</i>	<i>Mian Mureed Hussain, Rtd. D&SJ</i>
11:30 – 12:00 noon	Tea Break	
12:00 – 01:15 p.m.	<i>Correspondence with High Court & other Departments</i>	<i>Mr. Javed Rasheed Mahboobi, Rtd. D&SJ</i>
01:15 – 02:15 p.m.	Lunch & Prayer Break	
02:15 – 03:30 p.m.	<i>English Language – Speaking Skills</i>	<i>Mr. Ijaz Bukhari</i>


(Ch. Muhammad Saleem)
 Acting Director General