

PROGRAMMERevised Dated: **09.05.2018**

General Training Program (2018)
for Additional District & Sessions Judges (Batch 07) and Civil Judges (Batch 13 & 14)
 (07-05-2018 to 12-05-2018)

Day One

Monday, 07th May, 2018			
Timings	Coordinator: Mr. Mahmood Azam	Coordinator: Syed Ali Abbas	Coordinator: Mr. Waseem Ahmad
	Civil Judges Batch-13	Civil Judges Batch-14	AD&SJs Batch-07
08:30 - 09:00 a.m.	Registration of the Participants		
09:00 - 09:15 a.m.	Inaugural Address (Common All)		
09:15 - 10:00 a.m.	Pre Training Test		
10:00 - 11:15 a.m.	Controlling the Court: Bench Bar Interaction: Problems and solutions <i>Mr. Waseem Ahmad, Sr. Instructor/ Ms. Samina Hayat, AD&SJ</i>	Controlling the Court: Relevant aspects of Judicial Code of Conduct and Lawyers' Code of Conduct - Scenarios <i>Mr. Nadeem Ahmad Sohail Cheema/ Ms. Ayesha Rasheed Awan, AD&SJ</i>	Controlling the Court: Bench Bar Interaction: Problems and solutions <i>Mr. Abid Hussain Qureshi, D&SJ, Lahore</i>
11:15 - 11:45 p.m.	TEA BREAK		
11:45 - 01:00 p.m.	Controlling the Court: Relevant aspects of Judicial Code of Conduct and Lawyers' Code of Conduct - Scenarios <i>Mr. Waseem Ahmad, Sr. Instructor/ Ms. Samina Hayat, AD&SJ</i>	Controlling the Court: Bench Bar Interaction: Problems and solutions <i>Mr. Nadeem Ahmad Sohail Cheema/ Ms. Ayesha Rasheed Awan, AD&SJ</i>	Controlling the Court - Relevant aspects of Judicial Code of Conduct and Lawyers' Code of Conduct <i>Ms. Jazeela Aslam, Director (Programs/Academic)</i>
01:00 - 02:00 p.m.	Prayer/Lunch Break (Table Manners)		
02:00 - 03:15 p.m.	Health & Fitness (Common All) <i>Dr. Azmat Majid, Consultant Clinical/Therapeutic Nutrition</i>		

Day Two

Tuesday, 08th May, 2018			
Timings	Civil Judges Batch-13	Civil Judges Batch-14	AD&SJs Batch-07
09:00 - 10:15 a.m.	Conducting the Trial: Appraisal of Evidence in Civil Cases <i>Mr. Sarfraz Akhtar, D&SJ</i>	Conducting the Trial: Appraisal of Evidence in Criminal Cases <i>Mr. Tajamal Shahzad, AD&SJ</i>	Conducting the Trial: Appraisal of Evidence in Narcotics Cases <i>Mr. Nazir Ahmad Gajjana, D&SJ</i>
10:15 - 11:30 a.m.	Conducting the Trial: Appraisal of Evidence in Criminal Cases <i>Mr. Tajamal Shahzad, AD&SJ</i>	Conducting the Trial: Appraisal of Evidence in Civil Cases <i>Mr. Sarfraz Akhtar, D&SJ</i>	Conducting the Trial in cases of Illegal Dispossession Act <i>Ms. Bushra Zaman, D&SJ</i>
11:30 - 12:00 p.m.	Tea Break		
12:00 - 01:15 p.m.	Conducting the Trial: Recording of Evidence - Family Court <i>Mr. Khalid Mehmood Bhatti, D&SJ</i>	Conducting the Trial Recording of Evidence - Land Record / Revenue Documents <i>Mr. Zawar A. Sheikh, D&SJ(Rtd)</i>	Conducting the Trial: Appraisal of Evidence in Rape Cases <i>Mr. Shazib Saeed, D&SJ</i>
01:15 - 02:00 p.m.	Prayer/Lunch Break		
02:00 - 03:15 p.m.	Conducting the Trial Recording of Evidence - Land Record / Revenue Documents <i>Mr. Zawar Ahmad Sheikh, D&SJ(Rtd)</i>	Conducting the Trial: Recording of Evidence - Family Court <i>Mr. Khalid Mehmood Bhatti, D&SJ</i>	I.T Skills (Legal Research - Finding updated Legislation & Case Laws) <i>Mr. Abdul Muqtadir Khan</i>

Day Three

Wednesday, 09th May, 2018			
Timings	Civil Judges Batch-13	Civil Judges Batch-14	AD&SJs Batch-07
09:00 - 10:15 a.m.	(1) Judgment Writing / Communication Skills <i>Ms. Saima Riaz - StEPS Trainer/Ms. Rubina Babar</i>	(1) Judgment Writing / Communication Skills <i>Ms. Saima Riaz - StEPS Trainer/ Ms. Shermeen Zaidi</i>	Judgment Writing: Statutory requirements for judgment writing - Civil Appeal <i>Mr. Safdar Saleem Shahid, D&SJ</i>
10:15 - 11:30 a.m.	(2) Judgment Writing / Communication Skills <i>Ms. Saima Riaz - StEPS Trainer/Ms. Rubina Babar</i>	(2) Judgment Writing / Communication Skills <i>Ms. Saima Riaz - StEPS Trainer/ Ms. Shermeen Zaidi</i>	Judgment Writing: Appraisal of Evidence - Criminal Appeals (Session-I) <i>Mr. Munir Ahmad, D&SJ</i>
11:30 - 12:00 p.m.	Tea Break		
12:00 - 01:15 p.m.	(3) Judgment Writing/Communication Skills <i>Ms. Saima Riaz - StEPS Trainer/Ms. Rubina Babar</i>	(3) Judgment Writing/Communication Skills <i>Ms. Saima Riaz - StEPS Trainer/ Ms. Shermeen Zaidi</i>	Judgment Writing: Appraisal of Evidence - Criminal Appeals (Session-II) <i>Mr. Munir Ahmad, D&SJ</i>
01:15 - 02:00 p.m.	Prayer/Lunch Break		

02:00 – 03:15 p.m.	Motivation (Common All) <i>Syed Qasim Ali Shah, Corporate Trainer/Motivational Speaker</i>
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Day Four

Thursday, 10 th May, 2018			
Timings	Coordinator: Mr. Mahmood Azam	Coordinator: Syed Ali Abbas	Coordinator: Mr. Waseem Ahmad
	Civil Judges Batch-13	Civil Judges Batch-14	AD&SJs Batch-07
09:00 - 10:15 a.m.	Workshop on Conducting the Criminal Trial - Framing of Charge <i>Rai Muhammad Khan, Sr. Instructor</i> <i>Syed Ali Abbas, Sr. Instructor</i>	Workshop: Conducting the Civil Trial - Framing of Issues <i>Ms. Ayesha Khalid, AD&SJ/Sr. Instructor</i> <i>Mr. Mahmood Azam, AD&SJ/Sr. Instructor</i>	1-Judgment Writing/Communication Skills <i>Ms. Saima Riaz - StEPS Trainer/ Ms.Rubina Babar</i>
10:15 – 11:30 a.m.	Workshop on conducting the Criminal Trial - Recording of Evidence <i>Rai Muhammad Khan, Sr. Instructor</i> <i>Syed Ali Abbas, Sr. Instructor</i>	Workshop: Conducting the Civil Trial - Recording of evidence <i>Ms. Ayesha Khalid, AD&SJ/Sr. Instructor</i> <i>Mr. Mahmood Azam, AD&SJ/Sr. Instructor</i>	2-Judgment Writing/Communication Skills <i>Ms. Saima Riaz - StEPS Trainer/ Ms.Rubina Babar</i>
11:30 – 12:00 p.m.	TEA BREAK		
12:00 – 01:15 p.m.	Workshop on Conducting the Criminal Trial - Appraisal of Evidence <i>Rai Muhammad Khan, Sr. Instructor</i> <i>Syed Ali Abbas, Sr. Instructor</i>	Workshop: Conducting the Trial: Appraisal of Evidence & Findings <i>Ms. Ayesha Khalid, AD&SJ/Sr. Instructor</i> <i>Mr. Mahmood Azam, AD&SJ/Sr. Instructor</i>	3-Judgment Writing/Communication Skills <i>Ms. Saima Riaz - StEPS Trainer/ Ms.Rubina Babar</i>
01:15 – 02:00 p.m.	Prayer/Lunch Break		
02:00 – 03:15 p.m.	Judgment Writing- Statutory Requirements <i>Rai Muhammad Khan, Sr. Instructor</i> <i>Syed Ali Abbas, Sr. Instructor</i>	Conducting the Trial in Gender Based Violence Cases <i>Mr. Shazib Saeed, D&SJ</i>	Judgment Writing: Appreciation of evidence and appraisal of record in Family Appeals. <i>Mr. Khalid Mehmood Bhatti, D&SJ</i>
06:00 p.m.	Gala Night		

Day Five

Friday, 11 th May, 2018			
Timings	Civil Judges Batch-13	Civil Judges Batch-14	AD&SJs Batch-07
	09:00 - 10:15 a.m.	Workshop: Conducting the Civil Trial - Framing of Issues <i>Ms. Ayesha Khalid, AD&SJ/Sr. Instructor</i> <i>Mr. Mahmood Azam, AD&SJ/Sr. Instructor</i>	Workshop on Conducting the Criminal Trial - Framing of Charge <i>Rai Muhammad Khan, Sr. Instructor</i> <i>Syed Ali Abbas, Sr. Instructor</i>
10:15 – 11:30 a.m.	Workshop: Conducting the Civil Trial - Recording of evidence <i>Ms. Ayesha Khalid, AD&SJ/Sr. Instructor</i> <i>Mr. Mahmood Azam, AD&SJ/Sr. Instructor</i>	Workshop on conducting the Criminal Trial - Recording of Evidence <i>Rai Muhammad Khan, Sr. Instructor</i> <i>Syed Ali Abbas, Sr. Instructor</i>	I.T Skills (Use of M.S Power Point) and Assessment <i>Mr. Imran Mujaddid Rabbani, Instructor IT</i>
11:30 – 12:00 p.m.	TEA BREAK		
12:00 – 01:15 p.m.	Workshop: Conducting the Trial: Appraisal of Evidence & Findings <i>Ms. Ayesha Khalid, AD&SJ/Sr. Instructor</i> <i>Mr. Mahmood Azam, AD&SJ/Sr. Instructor</i>	Workshop on Conducting the Criminal Trial - Appraisal of Evidence <i>Rai Muhammad Khan, Sr. Instructor</i> <i>Syed Ali Abbas, Sr. Instructor</i>	Controlling the Court - Creating Gender Sensitive Environment <i>Mr. Shazib Saeed, D&SJ</i>
01:15 – 02:00 p.m.	Juma Prayer/Lunch Break		
02:00 – 03:15 p.m.	Conducting the Trial in Gender Based Violence Cases <i>Mr. Shazib Saeed, D&SJ</i>	Judgment Writing- Statutory Requirements <i>Rai Muhammad Khan, Sr. Instructor</i> <i>Syed Ali Abbas, Sr. Instructor</i>	I.T Skills (Legal Research Methodology) <i>Mr. Qaiser Abbas, Civil judge</i>

Day Six

Saturday, 12 th May, 2018			
Timings	Coordinator: Mr. Mahmood Azam	Coordinator: Syed Ali Abbas	Coordinator: Mr. Waseem Ahmad
	Civil Judges Batch-13	Civil Judges Batch-14	AD&SJs Batch-07
09:00 - 10:15 a.m.	Judgment Writing - Appraisal of Evidence <i>Syed Ijaz Qutab, Advocate</i>		Judgment Writing Appraisal of Evidence - Relevancy and admissibility of evidence (revenue documents) <i>Syed Muzaffar Ali Shah, D&SJ</i>
10:15 – 11:30 a.m.	I.T Skills + Legal Research Methodology <i>Mr. Mohsin Mumtaz, Civil Judge</i>	Common Mistakes in Appraisal of Evidence in Family Cases <i>Mr. Waseem Ahmad, Sr. Instructor/AD&SJ</i>	Conducting the Murder Trial (Session-I) <i>Hon'ble Mr. Justice Mehmood Maqbool Bajwa, Judge Federal Shariat Court, Islamabad</i>
11:30 – 12:00 p.m.	TEA BREAK		
12:00 – 01:15 p.m.	Common Mistakes in Appraisal of Evidence in Family Cases <i>Mr. Waseem Ahmad, Sr. Instructor/AD&SJ</i>	I.T Skills + Legal Research Methodology <i>Mr. Mohsin Mumtaz, Civil Judge</i>	Conducting the Murder Trial (Session-II) <i>Hon'ble Mr. Justice Mehmood Maqbool Bajwa, Judge Federal Shariat Court, Islamabad</i>
01:30 – 02:00 p.m.	MCQs Test		
02:00 – 02:30 p.m.	Post Training Evaluation		

02:30 – 03:00 p.m.	Concluding Ceremony
03:00 p.m.	Prayer/Lunch Break

Revised Dated: 07.05.2018

(Ch. Muhammad Saleem)
Director General