

**PROGRAMME**Revised-3 Dated: **22 March, 2018**

**General Training Program (2018)**  
**for Additional District & Sessions Judges (Batch 04) and Civil Judges (Batch 07 & 08)**  
 (19-03-2018 to 26-03-2018)

**Day One**

<b>(Monday, 19<sup>th</sup> March, 2018)</b>			
Timings	Coordinator: <b>Judge Mahmood Azam</b>	Coordinator: <b>Judge Syed Ali Abbas</b>	Coordinator: <b>Judge Waseem Ahmad</b>
	<b>Civil Judges Batch-07</b>	<b>Civil Judges Batch-08</b>	<b>AD&amp;SJs Batch-04</b>
08:30 - 09:00 a.m.	Registration of the Participants		
09:00 - 09:15 a.m.	Inaugural Address (Common All)		
09:15 - 10:00 a.m.	Pre Training Test		
10:00 – 11:15 a.m.	Controlling the Court: Bench Bar Interaction: Problems and solutions <i>Judge Waseem Ahmad, Sr. Instructor/ Judge Samina Hayat, AD&amp;SJ</i>	Controlling the Court: Relevant aspects of Judicial Code of Conduct and Lawyers' Code of Conduct - Scenarios <i>Judge Nadeem Ahmad Sohail Cheema/ Judge Ayesha Rasheed Awan, AD&amp;SJ</i>	Controlling the Court: Bench Bar Interaction: Problems and solutions <i>Judge Abid Hussain Qureshi, D&amp;SJ, Lahore</i>
11:15 – 11:45 p.m.	TEA BREAK		
11:45 – 01:00 p.m.	Controlling the Court: Relevant aspects of Judicial Code of Conduct and Lawyers' Code of Conduct - Scenarios <i>Judge Waseem Ahmad, Sr. Instructor/ Judge Samina Hayat, AD&amp;SJ</i>	Controlling the Court: Bench Bar Interaction: Problems and solutions <i>Judge Nadeem Ahmad Sohail Cheema/ Judge Ayesha Rasheed Awan, AD&amp;SJ</i>	Controlling the Court - Relevant aspects of Judicial Code of Conduct and Lawyers' Code of Conduct <i>Judge Jazeela Aslam, Director, Programs/Academic</i>
01:00 – 02:00 p.m.	Prayer/Lunch Break (Table Manners)		
02:00 – 03:15 p.m.	Motivation (Common All) <i>Syed Qasim Ali Shah, Corporate Trainer/Motivational Speaker</i>		

**Day Two**

<b>Tuesday, 20<sup>th</sup> March, 2018</b>			
Timings	<b>Civil Judges Batch-07</b>	<b>Civil Judges Batch-08</b>	<b>AD&amp;SJs Batch-04</b>
09:00 - 10:15 a.m.	Conducting the Trial: Appraisal of Evidence in Civil Cases <i>Judge Sarfraz Akhtar, D&amp;SJ</i>	Conducting the Trial: Appraisal of Evidence in Criminal Cases <i>Judge Tajamal Shahzad, AD&amp;SJ</i>	Conducting the Trial: Appraisal of Evidence in Narcotics Cases <i>Judge Nazir Ahmad Gajana, D&amp;SJ</i>
10:15 – 11:30 a.m.	Conducting the Trial: Appraisal of Evidence in Criminal Cases <i>Judge Tajamal Shahzad, AD&amp;SJ</i>	Conducting the Trial: Appraisal of Evidence in Civil Cases <i>Judge Sarfraz Akhtar, D&amp;SJ</i>	Conducting the Trial in cases of Illegal Dispossession Act <i>Judge Bushra Zaman, D&amp;SJ</i>
11:30 – 12:00 p.m.	Tea Break		
12:00 – 01:15 p.m.	Conducting the Trial: Recording of Evidence - Family Court <i>Judge Khalid Mehmood Bhatti, D&amp;SJ</i>	Conducting the Trial Recording of Evidence - Land Record / Revenue Documents <i>Mr. Zawar A. Sheikh, D&amp;SJ(Rtd)</i>	Conducting the Trial: Appraisal of Evidence in Rape Cases <i>Judge Shazib Saeed, D&amp;SJ</i>
01:15 – 02:00 p.m.	Prayer/Lunch Break		
02:00 – 03:15 p.m.	Conducting the Trial Recording of Evidence - Land Record / Revenue Documents <i>Mr. Zawar Ahmad Sheikh, D&amp;SJ(Rtd)</i>	Conducting the Trial: Recording of Evidence - Family Court <i>Judge Khalid Mehmood Bhatti, D&amp;SJ</i>	I.T Skills (Legal Research - Finding updated Legislation & Case Laws) <i>Mr. Abdul Muqtadir Khan</i>

**Day Three****Wednesday, 21<sup>st</sup> March, 2018**

Timings	Coordinator: <b>Judge Mahmood Azam</b>	Coordinator: <b>Judge Syed Ali Abbas</b>	Coordinator: <b>Judge Waseem Ahmad</b>
	<b>Civil Judges Batch-07</b>	<b>Civil Judges Batch-08</b>	<b>AD&amp;SJs Batch-04</b>
09:00 - 10:15 a.m.	(1) Judgment Writing/Communication Skills <i>Ms. Saima Riaz - StEPS Trainers/ Mrs. Babar</i>	(1) Judgment Writing/Communication Skills <i>Ms. Saima Riaz - StEPS Trainers/ Ms. Zainab Iftikhar</i>	Judgment Writing: Statutory requirements for judgment writing - Civil Appeal <i>Judge Safdar Saleem Shahid, D&amp;SJ</i>
10:15 - 11:30 a.m.	(2) Judgment Writing/Communication Skills <i>Ms. Saima Riaz - StEPS Trainers/ Mrs. Babar</i>	(2) Judgment Writing/Communication Skills <i>Ms. Saima Riaz - StEPS Trainers/ Ms. Zainab Iftikhar</i>	Judgment Writing Appraisal of Evidence - Relevancy and admissibility of evidence (revenue documents) <i>Judge Syed Muzaffar Ali Shah, D&amp;SJ</i>
11:30 - 12:00 p.m.	<b>Tea Break</b>		
12:00 - 01:15 p.m.	(3) Judgment Writing/Communication Skills <i>Ms. Saima Riaz - StEPS Trainers/ Mrs. Babar</i>	(3) Judgment Writing/Communication Skills <i>Ms. Saima Riaz - StEPS Trainers/ Ms. Zainab Iftikhar</i>	Judgment Writing: Appraisal of Evidence - Criminal Appeals (Session-I) <i>Judge Munir Ahmad, D&amp;SJ</i>
01:15 - 02:00 p.m.	<b>Prayer/Lunch Break</b>		
02:00 - 03:15 p.m.	(4) Judgment Writing/Communication Skills <i>Ms. Saima Riaz - StEPS Trainers/ Mrs. Babar</i>	(4) Judgment Writing/Communication Skills <i>Ms. Saima Riaz - StEPS Trainers/ Ms. Zainab Iftikhar</i>	Judgment Writing: Appraisal of Evidence - Criminal Appeals (Session-II) <i>Judge Munir Ahmad, D&amp;SJ</i>

**Day Four****Thursday, 22<sup>nd</sup> March, 2018**

Timings	<b>Civil Judges Batch-07</b>	<b>Civil Judges Batch-08</b>	<b>AD&amp;SJs Batch-04</b>
	09:00 - 10:15 a.m.	<b>Workshop on Conducting the Criminal Trial - Framing of Charge</b> <i>Judge Rai Muhammad Khan, Sr. Instructor Judge Syed Ali Abbas, AD&amp;SJ/Sr. Instructor</i>	<b>Workshop: Conducting the Civil Trial - Framing of Issues</b> <i>Judge Ayesha Khalid, AD&amp;SJ/Sr. Instructor Judge Mahmood Azam, AD&amp;SJ/Sr. Instructor</i>
10:15 - 11:30 a.m.	<b>Workshop on conducting the Criminal Trial - Recording of Evidence</b> <i>Judge Syed Ali Abbas, AD&amp;SJ/Sr. Instructor Judge Rai Muhammad Khan, AD&amp;SJ/Sr.</i>	<b>Workshop: Conducting the Civil Trial - Recording of Evidence</b> <i>Judge Ayesha Khalid, AD&amp;SJ/Sr. Instructor Judge Mahmood Azam, AD&amp;SJ/Sr. Instructor</i>	2-Judgment Writing/Communication Skills <i>Ms. Saima Riaz - StEPS Trainers/ Mrs. Babar</i>
11:30 - 12:00 p.m.	<b>Tea Break</b>		
12:00 - 01:15 p.m.	<b>Workshop on Conducting the Criminal Trial - Appraisal of Evidence</b> <i>Judge Syed Ali Abbas, AD&amp;SJ/Sr. Instructor Judge Rai Muhammad Khan, AD&amp;SJ/Sr. Instructor</i>	<b>Workshop: Conducting the Trial: Appraisal of Evidence &amp; Findings</b> <i>Judge Ayesha Khalid, AD&amp;SJ/Sr. Instructor Judge Mahmood Azam, AD&amp;SJ/Sr. Instructor</i>	3-Judgment Writing/Communication Skills <i>Ms. Saima Riaz - StEPS Trainers/ Mrs. Babar</i>
01:15 - 02:00 p.m.	<b>Prayer/Lunch Break</b>		
02:00 - 03:15 p.m.	<b>Judgment Writing - Criminal [Assessment]</b>	<b>Controlling the Court: Gender Sensitive Environment</b> <i>Ms. Saima Khawaja, Advocate</i>	<b>I.T Skills (Use of M.S Power Point) and Assessment</b> <i>Mr. Imran Mujaddid Rabbani, Instructor IT</i>

**Friday, 23<sup>rd</sup> March, 2018 (Pakistan Day)****Day Five****Saturday, 24<sup>th</sup> March, 2018**

Timings	<b>Civil Judges Batch-07</b>	<b>Civil Judges Batch-08</b>	<b>AD&amp;SJs Batch-04</b>
	09:00 - 10:15 a.m.	<b>Workshop: Conducting the Civil Trial - Framing of Issues</b> <i>Judge Ayesha Khalid, AD&amp;SJ/Sr. Instructor Judge Mahmood Azam, AD&amp;SJ/Sr. Instructor</i>	<b>Workshop on Conducting the Criminal Trial - Framing of Charge</b> <i>Judge Rai Muhammad Khan, Sr. Instructor Judge Syed Ali Abbas, AD&amp;SJ/Sr. Instructor</i>
10:15 - 11:30 a.m.	<b>Workshop: Conducting the Civil Trial - Recording of Evidence</b> <i>Judge Ayesha Khalid, AD&amp;SJ/Sr. Instructor Judge Mahmood Azam, AD&amp;SJ/Sr. Instructor</i>	<b>Workshop on conducting the Criminal Trial - Recording of Evidence</b> <i>Judge Syed Ali Abbas, AD&amp;SJ/Sr. Instructor Judge Rai Muhammad Khan, Sr. Instructor</i>	<b>Conducting the Murder Trial (Session-I)</b> <i>Hon'ble Mr. Justice Mehmood Maqbool Bajwa, Judge Federal Shariat Court, Islamabad</i>
11:30 - 12:00 p.m.	<b>TEA BREAK</b>		
12:00 - 01:15 p.m.	<b>Workshop: Conducting the Trial: Appraisal of Evidence &amp; Findings</b> <i>Judge Ayesha Khalid, AD&amp;SJ/Sr. Instructor Judge Mahmood Azam, AD&amp;SJ/Sr. Instructor</i>	<b>Workshop on Conducting the Criminal Trial - Appraisal of Evidence</b> <i>Judge Syed Ali Abbas, AD&amp;SJ/Sr. Instructor Judge Rai Muhammad Khan, Sr. Instructor</i>	<b>Conducting the Murder Trial (Session-II)</b> <i>Hon'ble Mr. Justice Mehmood Maqbool Bajwa, Judge Federal Shariat Court, Islamabad</i>

01:15 – 02:00 p.m.	Prayer/Lunch Break		
02:00 – 03:15 p.m.	Controlling the Court: Gender Sensitive Environment <i>Ms. Saima Khawaja, Advocate</i>	Judgment Writing - Assessment Criminal Workshop	I.T Skills (Legal Research Methodology) <i>Judge Qaiser Abbas, Civil Judge</i>
06:00 p.m.	Gala Night		

**Sunday, 25<sup>th</sup> March, 2018 (Holiday)**

### Day Six

Monday, 26 <sup>th</sup> March, 2018			
Timings	Coordinator: <b>Judge Mahmood Azam</b> <b>Civil Judges Batch-07</b>	Coordinator: <b>Judge Syed Ali Abbas</b> <b>Civil Judges Batch-08</b>	Coordinator: <b>Judge Waseem Ahmad</b> <b>AD&amp;SJs Batch-04</b>
09:00 - 10:15 a.m.	I.T Skills + Legal Research Methodology <i>Judge Mohsin Mumtaz, Civil Judge</i>	Common Mistakes in Appraisal of Evidence in Family Cases <i>Waseem Ahmad, Sr. Instructor/AD&amp;SJ</i>	Leadership Motivation <b>Syed Hussain Haider</b> <i>Project Director, Akhuwat University</i>
10:15 – 11:30 a.m.	Common Mistakes in Appraisal of Evidence in Family Cases <i>Waseem Ahmad, Sr. Instructor/AD&amp;SJ</i>	I.T Skills + Legal Research Methodology <i>Judge Mohsin Mumtaz, Civil Judge</i>	Controlling the Court - Gender Sensitive Environment <i>Ms. Saima Khawaja, Advocate</i>
11:30 – 12:00 p.m.	TEA BREAK		
12:00 – 01:15 p.m.	Health & Fitness (Common All) <i>Dr. Azmat Majid, Consultant Clinical/Therapeutic Nutrition</i>		
01:15 – 02:00 p.m.	Prayer/Lunch Break		
02:00 – 02:30 p.m.	<b>MCQs Test</b>		
02:30 – 03:00 p.m.	<b>Post Training Evaluation</b>		
03:00 p.m.	<b>Concluding Ceremony</b>		

**(Mahrukh Aziz)**  
Director General  
22.03.2018